ATM Deposit Step-by-step Guide

DEPOSIT MULTIPLE CHECKS/CASH

STEP 01/08
Insert your Chase debit card. If you have a new chip card, your card will be held for the duration of the transaction. Then, enter your personal identification number (PIN) using the keypad.

STEP 02/08
Select MAKE A DEPOSIT from the options on the MAIN MENU SCREEN.

STEP 03/08
Choose which account you’d like to deposit the funds in.

STEP 04/08
Select whether you want to deposit cash or checks.
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STEP 05/08
Depositing Checks: Insert checks into the deposit slot when prompted. You can deposit up to 30 checks at a time (number may vary) — no envelope or deposit slip needed.

STEP 06/08
Once the checks have been read ‘or scanned’, you can review each one on screen to make sure they’re correct.

STEP 07/08
Depositing Cash: Insert bills into the deposit slot when prompted. You can deposit up to 50 bills at once. The bills will be counted to ensure accuracy and then display a detailed list of the bills you’ve deposited.

STEP 08/08
Once your transaction is complete, you can choose to have an itemized list of the bills and/or images of the checks you deposited printed on your receipt. Always remember to take your receipt and card when you’re done.