



# Commercial Term Lending Change of Mailing Address

**Instructions** To request a change to your mailing address for bank statements and notices, please complete this form and send to:

- [GM.CTL.Customer.Care@jpmchase.com](mailto:GM.CTL.Customer.Care@jpmchase.com),
- 1-866-494-1697 (fax), or
- JPMorgan Chase Bank, N.A.  
Attn: CTL Customer Care  
PO Box 9176  
Coppell, TX, 75019

## Section 1: Loan information

Loan number(s):

Borrower name:

## Section 2: Change to primary mailing address

New mailing address

Street

City State Zip

Phone

Email

## Section 3: Change to secondary mailing address, if used for billing statements

New mailing address

Street

City State Zip

Phone

Email

## Section 4: Authorization

If not previously furnished to the bank, please provide authorization documentation, as applicable.

Authorized client signatory

Name  Date